

Calaveras Humane Society
Monthly Board of Directors Meeting
4868 Highway 4, Suite E
September 11, 2009
Meeting is recorded –Folder A, File 2

Blair W. -

- Opened the meeting at 10:10 am.

Shelter Project and DAAC – Jean M. and Karen E.

- Met with County Counsel Jim Jones, County Administrator Bob Lawton and, District 3 Supervisor to discuss agreement between the County and CHS.
 - Count Administrator recommends leasing parcel of land (to be designated in 3 years) to CHS for 35 yrs.
 - CHS only has authority to negotiate ownership of parcel.
 - CHS allowed to select the architect and builder.
 - The lease written stating CHS services be the lease payment and the County would contract with CHS for CAS.
 - Project team recommends that:
 - CHS and DAAC consider a lease agreement and contract with the County for CAS.
 - Lease include reimbursement agreement should the county renege on the lease.
 - The 35 year term begin upon completion of shelter and CHS can renew the lease at the end of the term.
 - The parcel designation time be 1 ½ years.
 - The design and construction be “green.”
 - The count provide funds for housing large and farm animals.
 - The County will provide umbrella insurance.
 - The CHS be allowed to hold fundraising activities at the shelter.
 - All agreements are subject to CHS legal review.
 - All utilities and a road be provided by the County.
 - Fund raising needs to be started and volunteers needed.
 - Meeting to be held at the San Andreas Library conference room at 6:00, on Oct. 15.
 - Blair to get message out about the meeting.
 - Shelter mail and donations to go to CHS’s P.O. Box 2065 San Andreas.

Introductions

Attendees:

Directors –

Blair Wiley	Lynn Keever	Joanne Elliott	Karen Tiede	Mary Foye
Mary Pons	Sally Raubfogel	Randy McNurlin	Judy Telezinsk	

Members –

Jean Macumber(not signed in)	Karen Elliot(not signed in)
Barbara Brooks	Mary Fitzpatrick

Guests –

Tina Skandalis

Public Comments:

- None.

Correspondence -

- Invitation from PAWS to the Elephant Grape Stomp on October 17 from 11:30am to 3pm.
- American Humane workshop "Euthanasia by Injection" October 15 in Santa Cruz.
- ACT sent information on their spay /neuter clinic.

Vote Tina Skandalis in as a CHS Board Member.

- Motion by Mary P. to vote Tina Skandalis as a CHS Board Member. Motion 2nd and passed.

Approval of Augusts' meeting minutes – Motion by Mary P. to approve Augusts' minutes with correction of Karen Elliot's name and thrift stores price per sq. ft. of \$0.80. Motion 2nd and passed.

Treasurers Report – Mary F.

- Balance as of August 31, 2009 is \$13,9297.18.
- Ironstone o9ncerts have brought in \$4,114.73 so far.
- Shares Cards – Lynn K
 - \$1,664.00 from shares card since last report.

Non Board Member Committee Reports –

- Shelter – see above.
- Fund Raising
 - Golf Tournament – Stacy S. – No report.
 - Art and Wine festival – Anne E.
 - Netted \$8,317.64, which was approximately \$3,000 over last yea.
- Spay/Neuter Voucher – Pat S.
 - In August 160 vouchers were issued.
 - Year to date, 348 vouchers were issued at a value of \$10,470.00.
 - Vouchers not redeemed, 21 at a value of \$640.00

Unfinished Business -

- Fund Raising Committee – JoAnn K.
 - The Fund Raising Committee charter is ready for review.
 - The Board of Directors Events Criteria needs the board's input
- Thrift Store – Judy, Blair, Sally
 - The lease is signed and ready to go.
 - The key to be pick-up today.
 - Items that have been purchased:
 - Grid racks, safe small refrigerator, phone, "open" sign, printer/fax/copier, door dinger, and coffee maker.
 - Val Garringer has volunteered to paint the interior.
 - Blair is looking into a security system.
 - Will have two Katrina cages in the pet section for cats/kittens.
 - Need someone to build climbing shelves that can be removed for cleaning.
 - Paper work for the seller's license is being done.
 - Calaveras Business License needs to be taken care of.
 - Need to talk to someone about work mans comp insurance.
 - Blair to look into.
 - Who writes checks needs to be determined and do we need a credit card.
 - Still no response from Quyle Kilns.

- Writing Procedures for events by board members –
 - Yard Sale completed by Joann E. and Mary F.
 - Art and Wine Festival half completed by Anne E. and Lynn K.

New Business –

- Establish a limit to the number of committee members on a committee – drop.
- Establish a limit to the number of committees on which a board member can serve as a voting member – drop.
- Fund raising for kids – Stacey
 - Collect ink and toner cartridges for recycling.
 - Hand out shares card.
 - Collect receipts from Sierra Market and Angels Food Market.
 - Give points for number of cartridges, shares card, receipts collected.
 - Save up so many points will save an animal.
 - Stacey to formalize.

Board Member Committee Reports -

- CHS calendar as a fund raiser – Joann E.
 - Randy M. to supply information on how and what to do.
 - Start work in January 2010 and have calendars ready by July – August.
- Nominations Committee – Blair W.
 - No report
- Membership Committee – Karen T.
 - No report.
- Spay/Neuter Report – Judy T.
 - Need a new lead.
- 55/5 and Morris Programs – Debby B.
 - No report.
- AS Shelter – Debby B.
 - Under staffed.
- Dog Team –
 - January to August, 103 dogs have been placed with a total of \$3,977 in donations.
- Cat Team – Mary P.
 - No adoptions in Valley Springs.
 - San Francisco will take kittens/under aged cats and maybe some adults.
 - May take some dogs.
- DAAC – See Jean and Karen’s report

Motion made by Mary P. to adjourn the meeting. Motion 2nd and passed.

The meeting was adjourned at (not time recorded).

Next CHS Board meeting -

October 9, '09 in the CHS office
Open meeting at 10:00am

Sally Raubfogel., CHS Secretary.